

Town of Winchester
8522 Park Way, Larsen, WI 54947
Town Board
Minutes
September 18, 2017
7:00 p.m.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll call

Present were Chairman Kriescher, Supervisor Joas, Treasurer Schwartzbauer, and Clerk Stevens. Supervisor Mathison arrived late at 7:26 p.m.

Also present were 13 community members.

B. APPROVAL OF MINUTES

September 6, 2017 Town Board Meeting Minutes were presented by the clerk.

MOTION:

Supervisor Joas made a motion to approve the minutes as presented

Second by Chairman Kriescher

Motion carried by a 2-0 vote. (Supervisor Mathison was absent.)

C. PUBLIC COMMENT

Dan Buser, 8966 Faith Road, noted as part of the clean-up for the open house, the department emptied and got rid of the storage box which had been on the north side of the station. While doing so, they found a porcelain Clayton-Winchester Fire Department sign, which they chose to donate to the historical society.

Tim Seager, 5126 County Road II, requested the Board add a discussion to the next Town Board meeting agenda regarding a surcharge addition to property tax bills to support the Fire Department. He noted when he lived in the city, every three months, he would receive a water bill which included a surcharge for Fire Department service. He stated he would like the Board to consider adding a charge to the tax bills every year. He suggested adding \$10 per parcel to be used for equipment or whatever the Fire Department needs. Mr. Seager also noted an article in the August 8, 2017 newspaper which stated many rural fire departments are dissolving due to lack of recruitment and funding.

D. OLD BUSINESS

1. Roads—Discussion / Action

Chair Kriescher stated he had checked on Breezewood and the brush cutting is not done yet.

Supervisor Joas noted the shouldering on Sauby Road is completed.

E. NEW BUSINESS

1. Winnebago County Board Report—(First Town Board Meeting of each month)
Larry Kriescher, District Representative
2. Fire Protection—(First Town Board Meeting of each month)
3. Facility Maintenance—(Second Town Board Meeting of each month)

Darlene Bork presented two estimates to replace two windows in the Town office which would match the rest of the windows in the meeting room. She noted WASCO bid was better and suggested the Board approve that bid along with the required \$500 down payment.

The Board requested the discussion be added to the agenda for the next Town Board meeting to take action at that time.

4. Plan Commission Report and Recommendations to the Town Board—(Second Town Board Meeting of each month)

- a) Brian Hietpas—Representative: Jim Sehloff, Davel Engineering
Tax Parcels: 028-0855-09, 032-0730-01, 032-0730-11 Zoning: R-2 (Shoreland)
Site Address: Richter Lane, Larsen, WI 54947

Certified Survey Map (CSM) Review—2 Lot CSM

Jim Sehloff noted the property owner's have worked with the County and DNR and completed the wetland delineation and all the associated requirements.

Supervisor Joas noted the Plan Commission had reviewed the CSM and is recommending approval by the Town Board.

MOTION:

Chair Kriescher made a motion to approve the CSM as presented

Second by Supervisor Joas

Motion carried by a 2-0 vote. (Supervisor Mathison was absent)

- b) Neil and Roger Pergande—Representative: Craig Keach, Meridian
Tax Parcels: 028-0214, 028-0215, 028-0216, 028-0211, 028-0206 Zoning: A-2 (Shoreland)
7250 County Road II, Larsen, WI 54947

CSM Review—2 Lot CSM

Supervisor Joas noted the Plan Commission had reviewed the CSM and is recommending approval by the Town Board. He also noted that much of the property is designated as a wetland conservation area and therefore is unbuildable.

MOTION:

Supervisor Joas made a motion to approve the CSM as presented

Second by Chairman Kriescher

Motion carried by a 2-0 vote. (Supervisor Mathison was absent)

- c) Robert Nelson—Representative: Lawrence Kriescher
Tax Parcel: 028-0675 Zoning: A-2
5081 County Road II, Larsen, WI 54947

CSM Review—2 Lot CSM

Action for this item was delayed to later in the meeting due to Chair Kriescher's involvement with the CSM making it necessary for him to abstain from a vote and Supervisor Mathison's absence resulting in lack of a quorum to take a vote on the business.

5. Local Roads Improvement Program (LRIP) Project Consideration

Supervisor Joas stated that he feels it would be best if the Board prepares and submits two projects for Committee consideration. In his opinion, he would develop and submit the final mile of Sauby Road and Oakridge Road from Steeple Hill Road, moving east to the Town's maintenance line. Chair Kriescher agreed.

Supervisor Joas asked which engineering firm is preferred by the Board. He noted the current work is for the estimating of the project only and once approved, the Board can change firms if desired. They discussed engineering firms available to choose from including M & E, Onmi, McMahan, Schuler, and others.

Supervisor Joas noted he would like to have the information in place for the October meeting, making the timeframe tight. Chair Kriescher asked Supervisor Joas to call the various engineering firms to determine which can supply the information for the October 2, 2017 meeting.

6. Roads—Oakridge Road Patching Project

The Board reviewed the estimate from Jon Groth, Winnebago County Highway Commission, for \$1,200.

MOTION:

Supervisor Joas made a motion to approve Winnebago County to perform the patching on Oakridge Road for a cost of approximately \$1,200.

Second by Chairman Kriescher

Motion carried with a 2-0 vote. (Supervisor Mathison was absent)

Chair Kriescher stated he would contact Mr. Groth in regard to the project.

7. Winnebago County Highway Commission Maintenance Agreement

The Board discussed the services provided through the annual agreement, including but not limited to snowplowing, mowing, etc.

MOTION:

Chairman Kriescher made a motion to approve the CY 2018 Winnebago County Highway Maintenance Agreement.

Second by Supervisor Joas

Motion carried with a 2-0 vote. (Supervisor Mathison was absent)

8. Radtke Contractors, Inc. Snowplowing Rates and Road Coverage

Supervisor Joas noted the Town is entering the second year of a three year contract and therefore, no action is required by the Board. He also noted the rates are similar to the first year.

Supervisor Joas also noted the road coverage which Radtke's took over last year from TreeO's and Logan which are primarily in the subdivisions and East Grandview, along with the Town Hall parking lot and in front of the Fire Station. Chairman Kriescher asked if the Board wants Radtke to continue that coverage. Supervisor Joas noted they could look for another contractor, but that it is getting late to request bids. Chairman Kriescher noted TreeO's is

committed to Vinland. He also asked about Logan, but Supervisor Joas noted he thought they were no longer in business. Chairman Kriescher asked if he had any other contractors in mind. Supervisor Joas noted he did not. Chairman Kriescher suggested putting the road coverage on the next agenda for consideration.

F. CORRESPONDENCE

- Legislative Alert—Nonmetallic Quarry Preemption Surprise in State Budget
Supervisor Joas noted Governor Walker intended to veto the action if approved, noting the Governor feels control should be addressed in separate legislation.
- Badger Labs and Engineering: Notice of Condition status of groundwater monitoring devices at Town of Winchester Landfill
- Winnebago County request to include Property Fraud Alert flyer with tax bills
Treasurer Schwartzbauer noted she had received the request and asked if the Board would like to have the flyer included with the tax bills. The Board agreed it was a good idea to include the information.
- Scott Construction—evaluation request
- Year-to-date Building Permit Report

G. APPROVAL OF DISBURSEMENTS

Clerk Stevens presented the accounts payable report.

Treasurer Schwartzbauer noted Dan Buser had provided her with an invoice today which he would like to have added to the accounts payable. Mr. Buser explained that the diver from Mountain Bay had come out on Sunday, September 17th and spent about 3 hours clearing the silt from the dry hydrant piping in order to move it to the other pond as discussed at the last meeting. He also noted that during the process, a fitting was broken, resulting in the need for the diver to return again to complete the project. Mr. Buser stated he felt that if the Board paid the initial bill of \$200 quickly, it would encourage the diver to come back to complete the work and to keep the his additional charges to a minimum.

Supervisor Joas noted the expense should be allocated as part of the Fire Department budget, but if necessary, the Board could move / reimburse the Fire Department's budget accordingly from another line item. Chairman Kriescher stated the Board would approve the actions with two motions.

MOTION:

Supervisor Joas made a motion to approve the disbursements as presented.

Second by Chairman Kriescher

Motion carried by a 2-0 vote. (Supervisor Mathison was absent)

MOTION:

Chairman Kriescher made a motion to approve the invoice submitted by Dan Buser for \$200 and to pay it from "other Fire Protection expenses."

Second by Supervisor Joas

Motion carried by a 2-0 vote. (Supervisor Mathison was absent)

Supervisor Mathison arrived at the meeting at 7:26 p.m. The Board then addressed agenda item New Business #4c.

4. Plan Commission Report and Recommendations to the Town Board

a) Robert Nelson—Representative: Lawrence Kriescher

Tax Parcel: 028-0675 Zoning: A-2

5081 County Road II, Larsen, WI 54947

CSM Review—2 Lot CSM

Rob Nelson, 5081 County Road II, reviewed the situation, stating there are no family members interested in the property shown on the CSM and therefore, with the approval of the CSM, it can be sold.

Supervisor Joas noted the Plan Commission had reviewed the CSM and is recommending approval by the Town Board.

MOTION:

Supervisor Joas made a motion to approve the CSM as presented.

Second by Supervisor Mathison.

Motion carried by a 2-0 vote. Chairman Kriescher abstained.

H. NEXT MEETING

The next regular Town Board Meeting will be October 2, 2017 at 7:00 p.m.

Agenda items are to include discussion Window Bids for Town Office, Snowplowing Road Coverage, LRIP Project Documents, Bill Pay procedure, Preliminary discussion of 2018 Budget, Fire Department Surcharge on Tax Bills, Resolution to Exceed the Levy Limit, and any other business which may arise.

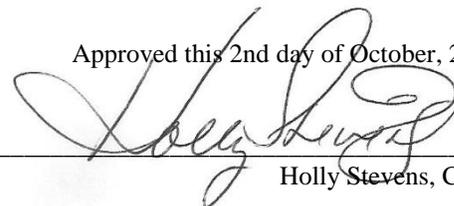
I. ADJOURNMENT

Supervisor Mathison made a motion to adjourn at 7:31 p.m.

Second by Supervisor Joas

Motion carried by unanimous voice vote

Approved this 2nd day of October, 2017



Holly Stevens, Clerk