

Town of Winchester
8522 Park Way, Larsen, WI 54947
Town Board
Minutes
November 20, 2017
6:30 p.m.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll call

Present were Chairman Kriescher, Supervisor Mathison, Treasurer Schwartzbauer, and Clerk Stevens. Supervisor Joas was absent.

Also present were 7 community members.

B. APPROVAL OF MINUTES

November 6, 2017 Town Board Meeting Minutes were presented by the clerk.

Supervisor Mathison noted one correction to New Business, Item 2d, stating he did not accompany the Chief and Scott Mathison to view the truck.

MOTION:

Supervisor Mathison made a motion to approve the minutes as corrected

Second by Chair Kriescher

Motion carried by 2-0.

C. PUBLIC COMMENT

Chief Forbes asked Clerk Stevens to reserve the Town Hall, if available, on December 16th for a Fire Department Christmas Party. He also invited the Town Board to attend.

D. OLD BUSINESS

1. Roads

- a) Open Projects review and Updates
- b) Town Road Signs Report—Chair Kriescher / Hank Mitchell

Chair Kriescher stated he would be calling Hank Mitchell, Winnebago County, and would schedule a tour of the Town road signs within the next week or so.

E. NEW BUSINESS

1. Winnebago County Board Report— (First Town Board Meeting of each month)
Larry Kriescher, District Representative
2. Fire Protection—(First Town Board Meeting of each month)
3. Facility Maintenance—(Second Town Board Meeting of each month)

Darlene Bork reported she and Scott Mathison had cleaned out the lights in the Town Hall.

Door Locks / Security—Chair Kriescher stated he will call to have the lock serviced.

4. Plan Commission Report and Recommendations to the Town Board—(Second Town Board Meeting of each month)

Clerk Stevens noted the Plan Commission approved a “How To” informational flyer regarding the permitting process for the Town. She also noted the Commission is starting the development of a subdivision application.

5. Local Roads Improvement Program (LRIP)

Clerk Stevens stated Supervisor Joas stated the Town applications were submitted to the County and complete. The committee will be meeting on November 30th to review the applications and choose the grant recipients.

6. Adoption of the Levy as Approved by the Electors

MOTION:

Motion by Supervisor Mathison to approve Resolution 2017-08, Town of Winchester Resolution of the Town Board to Adopt the Town Tax Levy.

Second by Chair Kriescher

Motion carried with a vote of 2-0

7. Refuse and Recycling Fee for 2018

Clerk Stevens presented the Refuse and Recycling Report reviewing the 2017 costs and the estimated cost for services in 2018. The 2018 cost per household was estimated at \$198.96. Clerk Stevens noted the market price for recyclables fluctuates and the actual cost for services could vary up or down from the estimate.

MOTION:

Supervisor Mathison made a motion to set the fee for 2018 Refuse and Recycling Services at \$202.00 per household.

Second by Chair Kriescher

Motion carried with a vote of 2-0

8. CY 2018 Budget

MOTION:

Motion by Supervisor Mathison to adopt the CY 2018 budget as presented

Second by Chair Kriescher

Motion carried by a vote of 2-0

9. Resolution Authorizing Town Officials to Use Bank-Issued Credit Card for Transacting Certain Town Business

The business was tabled to the next Town Board Meeting

10. St. Peter's Cemetery—Suspension of Plat Sales until Platted

Clerk Stevens presented correspondence from Dave Christianson requesting the Board suspend sales of any cemetery spaces until the entire cemetery is platted and documented accurately.

MOTION:

Motion by Supervisor Mathison to suspend sale of all cemetery spaces in St. Peter's Cemetery until it is documented and platted

Second by Chair Kriescher

Motion carried with a vote of 2-0

11. WE Energies Right of Way Permit for work on Bison Road

The Board reviewed the application from WE Energies to perform work in the Town Right of Way on Bison Road to provide service to 9647 Bison Road.

MOTION:

Motion by Supervisor Mathison to approve the Permit application submitted by WE Energies

Second by Chair Kriescher

Motion carried by a vote of 2-0

F. CORRESPONDENCE

- o October Building Permit Report
- o Town of Winchester Permitting Informational Document as approved by the Plan Commission
- o Winneconne Community School District Open House Notice

G. APPROVAL OF DISBURSEMENTS

Clerk Stevens presented the accounts payable report.

MOTION:

Supervisor Mathison made a motion to approve the disbursements as presented

Second by Chair Kriescher

Motion carried by a vote of 2-0

H. NEXT MEETING

The next regular Town Board meeting will be Monday, December 4, 2017 at 7:00 p.m.

Agenda items are to include Town Signage Evaluation/Recommendation, Credit Card Resolution, House account at Office Max, Front Door Lock replacement, Clerk Position—appointed versus elected, and any other business which may arise.

I. ADJOURNMENT

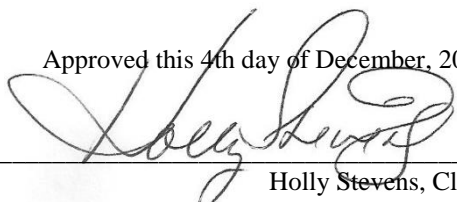
MOTION:

Supervisor Mathison made a motion to adjourn at 7:20 p.m.

Second by Chair Kriescher

Motion carried by a vote of 2-0

Approved this 4th day of December, 2017



Holly Stevens, Clerk