

Town of Winchester
8522 Park Way, Larsen, WI 54947
Town Board
Minutes
October 16, 2017
7:00 p.m.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll call

Present were Chairman Kriescher, Supervisor Mathison, Supervisor Joas, Treasurer Schwartzbauer, and Clerk Stevens.

Also present were 7 community members.

B. APPROVAL OF MINUTES

October 2, 2017 Town Board Meeting Minutes were presented by the clerk.

Supervisor Joas noted there was an incomplete sentence which should be deleted.

MOTION:

Supervisor Joas made a motion to approve the minutes as corrected

Second by Supervisor Mathison

Motion carried by unanimous voice vote.

October 9, 2017 Town Board Meeting Minutes were presented by the clerk.

MOTION:

Supervisor Mathison made a motion to approve the minutes as presented.

Second by Supervisor Joas

Motion carried by unanimous voice vote.

C. PUBLIC COMMENT

Matt Olson, 8303 Sauby Road, asked the Board to consider setting the date for the Public Hearing for the CY 2018 Budget and Special Electors Meeting to Approve the Levy on a night other than a regular Town Board Meeting in order to allow for more time for the electors to discuss the business. He suggested the second Monday in November.

D. OLD BUSINESS

1. Roads

Chair Kriescher reported that the Oakridge Road project has not been started yet. He also noted he called regarding signage on Fairview and Pleasant Valley as discussed at the October 2, 2017 meeting, but has not received a call back.

Supervisor Joas reported that he had received a request from to fill a couple potholes on the portion of Sauby Road which was not resurfaced. He said, if the Board concurs, he would contact Jon Groth, Winnebago County Highway Department, to have them filled. Chair Kriescher asked him to discuss the Fairview and Pleasant Valley signage with Mr. Groth as well.

E. NEW BUSINESS

1. Winnebago County Board Report— (First Town Board Meeting of each month)
Larry Kriescher, District Representative
2. Fire Protection—(First Town Board Meeting of each month)
3. Facility Maintenance—(Second Town Board Meeting of each month)

Supervisor Mathison noted that Scott Mathison is working to get a price to replace the piping from the furnace through the roof, as there is leaking around the existing piping.

Clerk Stevens asked the Board to winterize and close the pavilion. Supervisor Mathison indicated he and Scott Mathison would take care of it.

Darlene Bork noted the replacement windows for the office had been ordered, but will take approximately 10 weeks to produce.

4. Plan Commission Report and Recommendations to the Town Board—(Second Town Board Meeting of each month)
 - a) Neil and Roger Pergande—Representative: Craig Keach, Meridian
Tax Parcels: 028-0214, 028-0215, 028-0216, 028-0211, 028-0206 Zoning: A-2 (Shoreland)
7250 County Road II, Larsen, WI 54947
CSM Review—3 Lot CSM

Supervisor Joas reported that the Board approved a 2-Lot CSM for Pergande's last month, however, Winnebago County found an error with Lot 1 of that CSM. It was partially located in the New London School District and partially in the Winneconne School District. The surveyor presented a modified CSM which creates 3 lots which separates the lands into the respective school districts. Supervisor Joas noted the Plan Commission reviewed the modified CSM at its October 10, 2017 meeting and recommends approval by the Town Board.

MOTION:

Supervisor Joas made a motion to approve the CSM as presented

Second by Supervisor Mathison

Motion carried by unanimous voice vote

5. Larsen-Winchester Sanitary District Report—Mike Pfankuch

Mike Pfankuch reported that the District completed the annual requirement to televise approximately 20% of the piping. He noted the result reports had not yet been received.

Mr. Pfankuch also noted that the WI DNR has approved the District's operating permit for five more years. He thanked the Town Board for sending a letter of support for the District during the review process. He noted that for the next three years, the operation should be "business as usual" but that the last two years of the permit will be harder as they will be required to deal with phosphorous levels.

Mr. Pfankuch also informed the Board that in an effort to minimize the phosphorous issue, the District is considering offering a rebate program to homeowners to replace their cyclic water softeners to on-demand softeners. He said he would have more details in the near future.

Mr. Pfankuch also reported that Kwik Trip is on-board with the extension of sanitary pipes down the hill to service their location. He stated that the District will need to get additional customers on-board, but at this point, the plan to extend down the hill is moving forward. He noted there would be public meetings regarding the extension beginning in January, 2018. He requested a Town Board representative be present for those meetings.

Supervisor Joas requested the District present preliminary plans to the Plan Commission for their review.

6. Town of Winchester Former Landfill Site Lease Proposal

Supervisor Joas asked Chair Kriescher if he had gotten more detail from the person inquiring regarding leasing the area. Chair Kriescher stated he had requested to use the area to graze cattle.

Supervisor Mathison noted that the farm requesting the use was located at Depot Road and Winchester Road, which is quite a distance away and he didn't think it makes sense for him to use the area because it is so far from his farm. He noted the lack of water access and questioned how water could practically be provided for the animals.

Matt Olson, 8303 Sauby Road expressed concern regarding the testing wells on the site and the negative effect manure could have on the well testing results.

The Board determined it would not be in the best interest of the Town to lease the land for the proposed use. Chair Kriescher stated he would contact the party to inform them that the Town will not be leasing the land.

7. Winnebago County Joint Powers Agreement

Supervisor Joas noted the agreement is required by State Statute and the Board signs it annually.

MOTION:

Supervisor Joas made a motion to authorize Chairman Kriescher to sign the Winnebago County Joint Powers Agreement for the period beginning December 1, 2017 and ending November 30, 2018.

Second by Supervisor Mathison

Motion carried by unanimous voice vote

8. Roads—Local Roads Improvement Program (LRIP) Projects and Committee Updates

Supervisor Joas reported that he had attended the October 4, 2017 meeting to form the Committee to review the LRIP submissions. He stated he was chosen as one of the members of the Committee. He also noted that project requests are due to Ray Palonen, Winnebago County Highway Commissioner by November 10, 2017. The Committee will meet on November 30, 2017 to review the project submittals and make funding decisions.

Supervisor Joas also provided a draft copy of the LRIP project application for the Town which includes the pulverizing and paving of sections of Sauby Road and Oakridge Road. He noted he hoped to have the complete application within a week or so.

9. CY 2018 Preliminary Budget

Clerk Stevens presented the modified draft of the CY 2018 Town of Winchester Budget. She noted that she received correspondence from the Wisconsin Department of Transportation (DOT) which indicated that Transportation Aids provided to the Town for CY 2018 will increase by approximately \$9,000. She noted she added the amount to the

revenue line item and also to the expenditure line item. She noted the budget, as presented is balanced with revenues totaling \$549,125.00 and anticipated expenditures totaling the same.

10. Resolution to Exceed the Levy Limit

Supervisor Joas presented a draft of the Town Board Resolution to Exceed the Levy Limit. He explained the Resolution is to exceed the levy limit by 55.556 percent, which would increase the town tax levy by \$100,000 with \$80,000 for roadwork and \$20,000 for the Town of Winchester Fire Department/EMS.

Supervisor Mathison noted he would like to see the road budget stay high because the more we get done, the better off the town will be in the long run.

Chair Kriescher suggested holding one more Budget Workshop Meeting on Monday, October 23, 2017 in order to finalize and adopt the resolution.

Supervisor Joas noted the Board has not gone through the Fire Department expenses and would like to see that discussed as well.

The Board directed Clerk Stevens to post a special meeting for Monday, October 23, 2017 at 6:00 p.m. with agenda items to include the CY 2018 Fire Department Budget, the Town Board Resolution to Exceed the Levy Limit, the Audit of CY 2017 Fire Department Expenditures, and a Town Credit Card.

11. Date Selection for the Public Hearing for the CY 2018 Operating Budget and the Special Meeting of the Electors to Approve the Levy

The Board discussed available dates for the Public Hearing and Special Electors Meeting which allowed enough time to meet the noticing requirements for the meetings.

The Board chose Monday, November 13, 2017 at 7:00 p.m. for the meeting date and time.

F. CORRESPONDENCE

- o Farm Land Preservation information received from Chuck Farrey, Winnebago County Supervisor, District 30
- o September, 2017 Building Permit Report
- o Community Connections Forum Meeting for the New London School District

G. APPROVAL OF DISBURSEMENTS

Clerk Stevens presented the accounts payable report.

MOTION:

Supervisor Mathison made a motion to approve the disbursements as presented.

Second by Supervisor Joas

Motion carried by unanimous voice vote

H. NEXT MEETING

The Board scheduled a special Town Board Meeting for October 23, 2017 at 6:00 p.m.

Agenda items are to include CY 2018 Fire Department Budget, CY 2017 Audit of Fire Department Expenditures, Resolution to Exceed the Levy Limit, and opening a Town Credit Card Account.

The next regular Town Board meeting will be Monday, November 6, 2017 at 7:00 p.m.

Agenda items are to include LRIP Committee and Project update, and any other business which may arise.

The Public Hearing for the CY 2018 Operating Budget and the Special Meeting of the Electors to Approve the 2017 Tax Levy Payable in 2017/18 is scheduled for Monday, November 13, 2017 at 7:00 p.m.

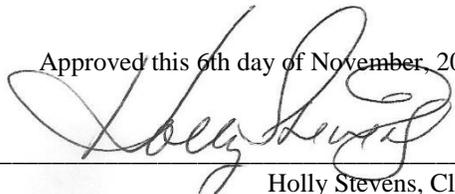
I. ADJOURNMENT

Supervisor Mathison made a motion to adjourn at 7:41 p.m.

Second by Supervisor Joas

Motion carried by unanimous voice vote

Approved this 6th day of November, 2017



Holly Stevens, Clerk