

Citizens Committee Meeting

January 7, 2016 6:30 p.m.

Present: Brandi Burr, John Christianson, Harry Pupp, Dave Pavlik, Scott Mathison, Dale Brazil, Rose Brazil, Denise Kempen, Tim Kempen, Glenn Staples, Margaret Staples, Al Ihrig.

Meeting was called to order at 6:30 PM

Dave Pavlik discussed the proposed format for the presentation at the annual town meeting and the need to have it completed and published approximately 4 weeks prior to the annual town meeting which means all the work must be completed early in March.

The report will be divided into three sections: Technical, Financial, and Contractual. Technical considerations will identify how will each option satisfies the needs of the town, financial considerations will identify the costs associated with each option, and contractual considerations will identify how the contracts protect the town from risks associated with each option.

The spreadsheet that was prepared previously will serve as the starting point for the report though considerable data is still missing and will be provided to the best of our ability.

Each attribute associated with each option will be scored as to importance to arrive at a numerical value of each option. Each option will be measured against the ideal solution which was developed previously. It is recognized that it unlikely that the ideal solution may not be achieved in reality due to the nature of a volunteer organization and limited financial resources.

The rest of the meeting was spent categorizing the data on the options spreadsheet.

The first draft of the report/analysis will be posted on the town website so additional comments/information can be considered for inclusion in the final report.

Next meeting is set for January 21, 2016 at 6:30 PM in the town hall.

Primary topic for the next meeting will be financial implication related to each option. Technical information gaps will be addressed and the means to fill those gaps will be discussed. We may also begin defining the risk profile associated with each option and contractual needs.

Notes respectfully submitted by:

Dave Pavlik