

Town of Winchester

8522 Park Way, Larsen, WI 54947 • 920.836.2948

CSM / ZONING CHANGE APPLICATION

Certified Survey Map

Zoning Change Application

Landowner Name(s): _____ Phone: _____

Address: _____

Name of Agent/Surveyor: _____ Phone: _____

Site Address / Location: _____

Site Tax Parcel #: _____

Current Zoning & Use of Site: _____

Proposed Zoning & Use of Site: _____

The following materials must be submitted with this application.

This application is not considered complete and ready for review until all materials are submitted to the Town's satisfaction. Any blanks left incomplete or unmarked could cause a delay in the review process. Please mark items that do not apply as "N/A." An agent or landowner must be present at all Plan Commission and Town Board meetings where the CSM and / or Zoning Change are listed on the agenda.

Zoning Change Application Requirements:

- _____ Copy of Winnebago County Zoning Change application to include:
 - ___ (a) existing zoning on, and adjacent to, proposed land division
 - ___ (b) square footage or acreage for each lot or parcel
 - ___ (c) any and all easements, including types and widths
- _____ Application fee—\$250

CSM Application Requirements:

- _____ Copies of the proposed certified survey map (CSM) including:
 - ___ All existing buildings, property line fences, watercourses, drainage ditches, and other features pertinent to proper division
 - ___ Building Lines / Set Backs
 - ___ Date of map
 - ___ Graphic scale
 - ___ Name, address, and phone number of the landowner
 - ___ Existing zoning for the proposed land division and the adjacent properties
 - ___ Square footage or acreage for each lot or parcel
 - ___ Any and all easements, including types and widths
- _____ Vicinity map showing relationship of property to the nearest cross street and section corner
- _____ Application Fee—\$75

If applicable, please also include the following:

- _____ Floodplain status of property and location of any wetlands
- _____ Is the proposed parcel within 300 ft of a stream? Yes ___ No ___
- _____ Existing topography with contours no greater than 2-feet
- _____ Letter from DOT accepting change, including WDOT certification number, if property abuts a state highway
- _____ Preliminary layout of public improvements
- _____ Preliminary street plans and profiles
- _____ Number of phases of proposed development; construction start /completion dates

Signature of Applicant(s) _____ Date _____

Rec'd by _____ Date _____ Amount _____ Check # _____